

JEFFERSON TOWNSHIP
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MERCER, PA 16137
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John Burkett • Richard H. McCullough • Anthony Settle
Supervisors

The monthly meeting of the Jefferson Township Board of Supervisors was called to order by Mr. Burkett on May 11th, 2020, at 7 pm at the Jefferson Township Building, 7407 Lamor Rd, Mercer, PA 16137. The meeting for April 13th, 2020 had be cancelled due to COVID-19 Pandemic and CDC and Governor restrictions on gathering.

The Pledge of Allegiance was recited and Roll Call was taken. In attendance were Supervisors John Burkett, Richard H. McCullough, Anthony Settle and Secretary/Treasurer Linda Adams.

A motion was made by Mr. McCullough to approve the minutes from March 9th, 2020 Supervisors Meeting. Seconded by Mr. Settle. Motion passed with 3 yes votes.

A motion was made by Mr. McCullough to approve the minutes from the Planning Commission meeting of May 7th, 2020, seconded by Mr. Settle. Motion passed with 3 yes votes.

Motion was made by Mr. Settle and seconded by Mr. McCullough to pay the following payables:

| | | | |
|--------------------|-------------|--------------------|-------------|
| General Fund | \$58,640.38 | Sewer | \$25,295.63 |
| Parks & Recreation | \$ 9,650.00 | State Liquid Fuels | \$16,200.49 |

Motion passed with 3 yes votes.

A motion was made by Mr. McCullough to approve the reconciliations on all accounts for the month of March 2020. Seconded by Mr. Settle. Motion passed with 3 yes votes

A motion was made by Mr. McCullough to approve the reconciliations on all accounts for the month of April, 2020. Seconded by Mr. Settle. Motion passed with 3 yes votes

Public Comment Period:

None..

Correspondence:

Charter Communication COVID-19 Free Service Extension letter reviewed by Mr. Burkett.

Urban Engineers Act 14 Notification informing the township that National Fuel Gas Supply Corporation will be apply for a permit from the DEP for BWEW-GP-11 Maintenance, Testing Repair, rehabilitation or replacement of water obstructions and encroachments was reviewed by the board with no action necessary.

Mercer County Notice of Ordinance #2020-001 Repealing the County Per Capita Tax was reviewed by the board.

Email notification from Cathy Herriott the Chief Assessor of the Mercer County Department of Revenue advising that the County would not be extending the discount period for the payment of 2020 County Real Estate Tax and discussed by the members of the board with no extension of the discount period.

The board of supervisors reviewed the audit report prepared by Phillip Weiner and Company and accepted with no questions.

Administrative Actions:

A motion was made by Mr. Burkett to accept the following additions and exonerations from the 2020 Tax Duplicate:

| | | |
|-----------------------|---|----------|
| Real Estate Additions | 1 | \$262.15 |
|-----------------------|---|----------|

Seconded by Mr. Settle and passed with 3 yes votes.

A motion was made by Mr. Settle to accept the Gloria Kane subdivision, seconded by Mr. McCullough and passed with 3 yes votes.

Staff Reports:

- Police Department – Reports of March and April 2020 read by Mr. Burkett.
- Fire Department - Reports of April 2020 read by Mr. Burkett.
- Parks and Recreation – Work on lodge is complete. Rentals for June will have to be contacted to reschedule or limit number attending event. Playground will not be opened until we are in Phase Green of the Governor's reopening plan.
- Road Report –

The equipment auction sold the 135 Massey, 3 pt hitch roller & 6' Mott flail mower. The 920 Case loader and 1992 Leaf Collector remain unsold and should be listed with Municibid for sale.

Joint Seal Coat bids were reviewed. Martuccio Paving won the bid. Township will be prime and double seal on McCullough (Charleston to Bend) and at the end of Steister for a total of 1.6 miles.

Mr. McCullough reports that Zachary Snyder is working out good as a new part time non-CDL road crew worker.

Work completed on Grader repairing lines.

Mercer County Bridge Department letter concerning bridges 1919 and 1920 on T577 West River Road was discussed and determined that the Board would contact the County for possible county aid toward the structural and permitting related costs of the projects.

The board decided that the remaining salt contract of approximately 28 tons will remain with Morton and the \$3.00 fee per ton paid for storage.

The USDA loan - grant program was discussed and it was determined that the board must first decide exactly what they want to build, then Mr. Settle will get quotes and begin the preparation of paperwork to apply.

- Sewer Report – The board agreed at this time to only transfer half of the appropriation from the Sewer Fund to the General Fund for Sewer Operation and payroll to compensate for the hiring of M. Davidson for monitoring of system.

Unfinished Business:

The Jefferson Township Fair Associations request for exemption to Ordinance 6/1/92 permitting wine and beer exhibit and judging and the need of a letter from the LCB stating that this would not be a violation was tabled until the next meeting.

New Business:

Mr. McCullough advised the board that the agility work from PennDot has been cancelled for this year. The road crew will continue to do agility mowing for the state in accumulate hours. He also advised that the normal practice of sealing a road the year following prime and seal would not be occurring on N. Hassel due to the agility work being cancelled. Mr. McCullough will be obtaining pricing for scratch and seal of the problematic section of Lake Ext. Mr. McCullough plans to repair Mallard Point with millings and to price out MC70 for that road.

Renewal date of Agility contract to be look into and verified.

Adjournment: Motion by Mr. McCullough to adjourn at 7:51 p.m., seconded by Mr. Settle, and passed with 3 yes votes. Adjourned.

MINUTES May 11, 2020

Approved by: John Burkett, Chairman Date June 8th, 2020