

**JEFFERSON TOWNSHIP**  
**7407 LAMOR ROAD**  
**MERCER, PA 16137**  
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**John Burkett • Richard H. McCullough • Anthony Settle**  
**Supervisors**

The monthly meeting of the Jefferson Township Board of Supervisors was called to order by Mr. Burkett on November 9th, 2020, at 7:03 pm at the Jefferson Township Building, 7407 Lamor Rd, Mercer, PA 16137.

The Pledge of Allegiance was recited and Roll Call was taken. In attendance were Supervisors Richard H. McCullough, Anthony Settle and Secretary/Treasurer Linda Adams.

A motion was made by Mr. Settle to approve the minutes from October 12th, 2020 Supervisors Meeting. Seconded by Mr. McCullough. Motion passed with 2 yes votes.

A motion was made by Mr. Settle to approve the minutes from October 12th, 2020 Township Budget Meeting. Seconded by Mr. McCullough. Motion passed with 2 yes votes.

Motion was made by Mr. Settle and seconded by Mr. McCullough to pay the following payables for October 13th, 2020 through November 9th, 2020:

General Fund	\$24,046.89	Sewer	\$ 6,302.68
Parks & Recreation	\$ 2,686.71	State Liquid Fuels	\$ 1,202.68

Motion passed with 2 yes votes.

A motion was made by Mr. Settle to approve the reconciliations on all accounts for the month of October 2020. Seconded by Mr. McCullough. Motion passed with 2 yes votes

**Public Comment Period:**

Mr. Ken Swartz of Lake Road inquired as to when they would be placing another layer on Lake Road. Mr. McCullough advised at the section that was patched this year is all that would be done at this time. The road would be seal coated next year.

**Correspondence:**

Charter Communication letter regarding the increase by \$5.00 for Spectrum TV Silver and Spectrum TV Gold for new customers was read by Mr. McCullough.

Mercer County Regional Planning Commission's letter of Proposed 2021 Membership Fee Increase read by Mr. McCullough. Jefferson Township's portion will increase from \$1303.00 annually to \$1323.00 annually.

**Administrative Actions:**

Motion was made by Mr. McCullough to accept the resignation of the Township Secretary/Treasurer/PD Clerk who will continue until a replacement is found but not later than December 31st, 2020 and to continue on a consulting basis through 2021. Motion seconded by Mr. Settle. Motion passed with 2 yes votes.

The Internal Audit Report for the Jefferson Township Tax Collector by the Mercer County Controllers office was accepted by the Township Board of Supervisors.

Mr. McCullough made a motion to approve and advertise the proposed budgets for the General Fund, Sewer Fund, State Liquid Fuels fund and the Parks and Recreation Fund. Motion was seconded by Mr. Settle and passed with 2 yes votes. Budgets are available until December 14th, 2020 for review by the public.

Mr. McCullough made a motion to continue the millage for 2021 at Municipal Millage at 6 mills and Fire Millage at 1 mill. Mr. McCullough's motion also included increasing the Per Capita from \$5.00 to \$10.00. This increase will be by

Ordinance and advertised as required. The Ordinance is scheduled for approval at the December Supervisor's Meeting.

**Staff Reports:**

- Police Department – Report of October 2020 read by Mr. McCullough.
- Parks and Recreation - Mr. McCullough advised that the Act 13 Grant work was completed.
- Road Report – Mr. McCullough advised that they have finished grinding on Dailey Road. Preparing for winter.

Quotes for a new lawn mower were reviewed:

Barris Supply - Lawn Mower Pro Z \$9,519.00  
M & R. Power Equipment - Exmark Lze 751 \$9599.00  
Watson's Inc. - Simplicity Limited - \$10000.00

Fund for the mower will be through the General Fund with a \$2,000 contribution from the Jefferson Township Volunteer Fire Department and \$2000.00 from the Park and Recreation Fund.

Motion to purchase the mower from Barris Supply for \$9515.00 was made by Mr. McCullough, seconded by Mr. Settle. Motion passed with 2 yes votes.

Quote from Stevenson Equipment or a Massey 5711D ;and Diamond 3 point hitch boom mower at \$109,052.00 was table until the next meeting.

Mr. McCullough made a motion for accept Purchase agreement from Do-Cut of Warren for a B6 Truck Loader 388 cc Honda Billy Goat 8" x 10' Clear hose leaf vac at the price of \$2817. to be paid from the 2020 budget, seconded by Mr. Settle. Motion passed with 2 yes votes.

- Sewer Report - No issues to report. Zahniser Park Pump Station is up and running on separate power meter.

**Unfinished Business:**

Continuing to wait for plans for the Salt Shed at Winslow Engineering to draw and create a bid package.

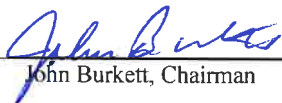
**New Business:**

Upcoming meetings read by Mr. McCullough.

**Adjournment:** Meeting adjourn at 7:30 p.m.

MINUTES November 9th, 2020

Approved by:

  
John Burkett, Chairman

Date December 14th, 2020